

8<sup>th</sup> June 2020

Dear Parent / Carer

I hope that you and your family are keeping safe in these unprecedented times.

Firstly, I would like to introduce myself. My name is Luke Brown and I am an Assistant Head at Severn Vale with responsibility for Key Stage 3 (years 7 - 9). I work closely with the Heads of Year and other key staff to ensure that your child is supported both academically and pastorally so they can realise their potential and equally importantly be happy at school.

Normally at this time of year we would be preparing for our Year 6 Transition Days and our Year 6 Transition Evening for parents. Given the current situation these plans have been put on hold and unfortunately, Students will not be able to complete a transition day visit to Severn Vale School. However, I would like to reassure you we have alternative plans in place, including participation in the *Be Awesome/Go Big Year 6 Transition Project*.

The transition to Secondary School can be a daunting experience for both children and their parents. I understand that given the current circumstances some children may be feeling more anxious. I am working closely with each Primary School to ensure that the needs of all students transitioning to Severn Vale are met.

This will be the first of a series of weekly communication I will be sending parents. This is in addition to the Transition Information Booklet you will receive in the following weeks. Each week I will cover a key area of life at Severn Vale in an attempt to answer many of the questions you or your child may have including:

1. **Be Awesome/Go Big Transition Project - Primary visits - 15<sup>th</sup> June**
2. **Uniform and Equipment - 22<sup>nd</sup> June**
3. **Transport to school - 29<sup>th</sup> June**
4. **Tutor Groups - 6<sup>th</sup> July**
5. **Catering/Parent Pay - 13<sup>th</sup> July**

In addition, I would like to draw your attention to the dedicated transition email address [transitions@severnvaeschool.com](mailto:transitions@severnvaeschool.com) which you can use to ask any questions you may have. All questions will be collated and we will publish answers to FAQ on the school website.

**I would like to thank those parents who have already completed and returned the Year 7 Data Booklets. If you haven't yet done this, please can I gently remind you to return completed forms as soon as possible. I thank you in advance for this.**

I am very much looking forward to welcoming your child to Severn Vale School and to working with you over the next five years.

Yours sincerely,

Luke Brown - Assistant Head (KS3)