



Friends of Severn Vale

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Registered Charity No: 1121533

Date: 11th September 2025

Dear Parents,

PTA Annual General Meeting (AGM)

We would like to give notice of the AGM of the school PTA Friends of Severn Vale, to be held on Tuesday 14th October. The evening will start at 7pm, please meet us in reception.

The PTA plays a vital part in the school community and all parents, as members of the PTA, are invited to support the AGM. This is your chance to hear and see how the funds you have helped to raise have been used for the benefit of the children/students at our school.

The AGM is also an opportunity for you to elect the PTA Committee, who represent the association throughout the forthcoming year. Nominations should be sent in advance of the AGM for anyone wishing to stand as Chair, Secretary or treasurer for the first time. Existing committee members wishing to stand for re-election do not have to be nominated again but should inform the PTA of their intention to stay in their role.

If you would like any further information about being a Committee Member, please email fosv@severnvaeschool.com. As our PTA is a registered charity, all committee members automatically become Trustees of the Charity. Before submitting your nomination form, please read the Charity Commission publication 'The Essential Trustee – What you need to know (CC3)'. A copy of the booklet can be found on the Charity Commission website.

We look forward to seeing you on the 14th October.

Kind Regards,

Tracy Cooper Chair
Rachel Owens Secretary
Richard Dawson Treasurer

Address:

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