



Severn Vale School
An Academy



Supported Learning Space Learning Partner and SEND Mentor

Job Description

Job Title: Supported Learning Space Learning Partner and SEND Student Mentor

Grade: NJC Grade G, point 8 - 20

Hours Term time + Inset (39 weeks)
35 hours per week

Directly Responsible To: SENDCo

Job Purpose: To work with the SEND Team to support young people to overcome barriers to learning and deliver provision that enhances and supports mainstream provision.

Name	
Signed	
Date	

Main Duties

- Work alongside members of the school community, to promote positive behaviours and build resilience in our students.
- Work with the Assistant SENDCo supporting students accessing the Supported Learning Space.
- Provide additional support to identified learners.
- Work with students in a mentoring capacity to promote positive behaviours.
- Plan and deliver a variety of programmes aimed at equipping students with the skills to manage their emotions and make positive behaviour choices.
- Provide 1-1 and small group interventions depending on the need of the learners.
- Attend meetings with professional to discuss students as required.
- Complete My Profiles/My Plans as required.
- Contribute to EHCP reviews.
- Promote, support and facilitate inclusion by encouraging participation of all students in learning and extracurricular activities.
- Use effective behaviour management strategies consistently in line with the school's policy and procedures.
- Communicate effectively with all stakeholders: staff, students, parents and carers and other external professionals.
- Communicate knowledge and understanding of students to other school staff and education, health and social care professionals, so that informed decision making can take place on intervention and provision.
- Contribute to meetings with parents and carers by providing feedback on student progress, attainment and barriers to learning.
- Collaborate and work with colleagues and other relevant professionals within and beyond the school.
- Develop effective professional relationships with colleagues.
- Undertake any other relevant duties as directed by the SENDCo.

General

- To unequivocally support and promote the values and ethos of Severn Vale School.
- Be aware of the responsibilities under Data Protection Legislation for the security, accuracy and significance of the personal data held in the schools' systems.
- Have due regard for safeguarding and promoting the welfare of children and young people and to follow all associated child protection and safeguarding policies as adopted by the school.
- Establish rapport and respectful, trusting relationships with students, acting as a role model and setting high expectations.
- Work in accordance with the Schools Health and Safety Policies and Procedures.

Qualifications and Experience

- Hold a relevant SEND qualification and/or relevant experience supporting young people.
- Have experience of working in an educational setting with children and young people.
- Have an understanding of mental health and emotional wellbeing issues for 11-16 students and the ability to utilise a range of strategies to support making positive behaviour choices and building resilience.
- Knowledge of Safeguarding and the ability to maintain confidentiality in dealing with sensitive issues.
- Good interpersonal skills: strong communicator in a range of contexts e.g. 1-1 with students, online, on paper, in training/presentations to large groups.
- Positive approach to working with a network of partners; academic & pastoral staff, Student Services, Parents, external agencies.
- The ability to work under pressure dealing with tasks logically and problem solving.
- The ability to prioritise and manage tasks independently within a team environment.
- A willingness to work flexibly and assist others when requested.
- A full driving licence is preferable but not essential.
- Be comfortable working in partnership with teachers in a classroom environment.
- Have the ability for lone working.
- Work within the daily routines of a mainstream secondary school.

As this position is a new role, the job description may change as the role evolves. It will be reviewed regularly and may be subject to amendment or modification at any time after consultation with the post holder. It is not a comprehensive statement of procedures and tasks but sets out the main expectations of the School in relation to the post holder's professional responsibilities and duties.

The school will endeavour to make any necessary reasonable adjustments to the job and the working environment to enable access to employment opportunities for disabled job applicants or continued employment for any employee who develops a disabling condition.